

## TWIN OAKS REFERRAL

Twin Oaks is a 20-bed community residential program providing 24/7 on-site support for men recovering from alcohol and other substance use disorders. Participation is usually 6 months and focuses on one's recovery and employment. Supportive Services are available in the community and include referrals for outpatient services, educational and vocational, mental health and medical providers. Community support groups are readily available and clients are encouraged to attend.

### **Eligibility Requirements:**

- Must have a primary substance use disorder diagnosis
- Must be 18 years or older
- Must be male as it is a male residence

### **What's required to be determined eligible for admission:**

- The prescreen referral form
- A Drug and alcohol history review, also known as a comprehensive evaluation
- Once the prescreening form and documentation is received you will be contacted by an intake specialist to complete a phone screen and determine if this is the correct level of care and if you are eligible for admission
- Your case will be reviewed and if eligible you will be given a tentative bed date or placed on our waiting list
- Please feel free to contact us regularly to see where you are on the waiting list

### **Paperwork required to begin the admission process is as follows:**

- A recent physical
- The results of current blood work to include: CBC, US, COMP, and PPD
- A current list of your medications
- Legal information to include: probation reports, pending charges, designation of mandate for treatment, etc.
- Documentation of Public Assistance or other financial resources.

**All referral forms should be sent to:**

Twin Oaks Program Supervisor  
Twin Oaks Community Residence  
75 Oak Street  
Plattsburgh, NY 12901  
Phone: 518-562- 8119, fax: 518-562-8126

**To expedite the referral, fax or email to:** fax: 518-562-8126 email: [sgregory@bhsn.org](mailto:sgregory@bhsn.org)  
[hjubert@bhsn.org](mailto:hjubert@bhsn.org)

It is also helpful to contact the Program Supervisor: Beryl(Sue) Gregory, CASAC

Or Senior Counselor: Heather Jubert, CASAC at the number listed above should you have questions.

<p align="center"><b>PREADMISSION SCREENING</b></p> <p>INSTRUCTIONS: Complete prior to admission. Please include copy of psychosocial evaluation, history and physical and bloodwork and recent PPD results</p>	Name (Last, First, MI)		Date Referred
	SS Number	Date of Birth	Gender M <input type="checkbox"/> F <input type="checkbox"/>
	<p align="center">TWIN OAKS COMMUNITY RESIDENCE</p> <p align="center">Phone: 518-562-8119 fax: 518-562-8126</p>		

ADDRESS: \_\_\_\_\_ COUNTY: \_\_\_\_\_

CITY, STATE, ZIP: \_\_\_\_\_

PHONE: \_\_\_\_\_ MARITAL STATUS: \_\_\_\_\_ LIVING WITH: \_\_\_\_\_

REFERRED BY: \_\_\_\_\_

AGENCY: \_\_\_\_\_ PHONE: \_\_\_\_\_

REASON FOR REFERRAL: \_\_\_\_\_

\_\_\_\_\_

EMPLOYER: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

MEDICAL INSURANCE: Yes  No  CARRIER AND #: \_\_\_\_\_

PUBLIC ASSISTANCE? \_\_\_\_\_ County of Residence? \_\_\_\_\_

MEDICAID: Yes  No  Medicaid # \_\_\_\_\_ Preauthorization Required Yes  No

OTHER HEALTH INSURANCE

LEGAL: Parole  Probation  DWI  Drug Court  Family Court  Referred  Charges Pending  None

SUPERVISING OFFICER: \_\_\_\_\_ PHONE: \_\_\_\_\_

COURT NAME: \_\_\_\_\_ PHONE \_\_\_\_\_

Registered Sex Offender: Yes  No  If yes, level: 1  2  3

Is the patient a member of a treatment priority population? Yes  No

Pregnant I.V.  Pregnant  I.V. Drug User

**SUBSTANCE USE AND TREATMENT HISTORY**

Substance Use History

How long has substance use been a problem? \_\_\_\_\_

Substances Used: \_\_\_\_\_

Frequency of use: \_\_\_\_\_

Last use: \_\_\_\_\_

Active withdrawal? Yes  No

Treatment History

Inpatient: \_\_\_\_\_

Outpatient: \_\_\_\_\_

Detox: \_\_\_\_\_

Medication Assisted Treatment (Include Prescribers Name and Contact Information):

\_\_\_\_\_

**MEDICAL AND PSYCHIATRIC HISTORY**

MEDICAL HISTORY

CURRENT PHYSICAL PROBLEMS \_\_\_\_\_

PPD TEST DATE: \_\_\_\_\_ RESULTS: \_\_\_\_\_

CHEST X-RAY DATE: \_\_\_\_\_ RESULTS: \_\_\_\_\_

CURRENT MEDICATIONS: \_\_\_\_\_

**Please send summary and recommendations for any pertinent current or past medical conditions.**

PSYCHIATRIC HISTORY

Hospitalized: \_\_\_\_\_

Outpatient: \_\_\_\_\_

Suicide History: \_\_\_\_\_

**CURRENT PSYCHIATRIC STATUS:** \_\_\_\_\_

**If patient is currently exhibiting psychiatric symptoms, has had suicide intent in the past twelve months, or is currently on psychotropic, anti-anxiety, or antidepressant medication, please provide a psychiatric report with rationale for medication.**

**SUMMARY OF RECOMMENDATIONS** (include diagnosis and treatment recommendations): \_\_\_\_\_

TRANSPORTATION: \_\_\_\_\_ WITH WHOM: \_\_\_\_\_

\*Please forward us the most recent comprehensive assessment and treatment plan if applicable.

_____ Signature and Title of Person Completing Report	_____ Date
Screened by _____	_____ Date